Sophie Osunkoya

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07/26/2023

Wasserman center for career development

New York University

New York, NY, 10003

Dear Hiring Personnel,

I am writing to express my strong interest in securing an on-campus job opportunity at New York University. As a full-time student at NYU, I am eager to contribute my skills and dedication to the university community while gaining valuable work experience. I am confident that my passion for NYU's mission and my commitment to excellence make me an ideal candidate for a position within the Courant Institute of Mathematical Sciences.

I am currently pursuing Computer Science and Economics at NYU, and my academic journey has allowed me to develop a diverse set of skills, including effective communication, time management, problem-solving, and teamwork. I believe these qualities are essential for excelling in any on-campus role, and I am eager to apply them in a professional setting.

Moreover, I am deeply invested in NYU's vibrant and inclusive environment, and I am eager to contribute to the university's dynamic community. I have been actively involved in various student organizations and volunteer initiatives, which have honed my leadership abilities and fostered a sense of responsibility towards my peers and the institution.

Having reviewed the diverse range of on-campus job opportunities available at NYU, I am particularly drawn to being a student facility assistant with the Courant Institute of Mathematical Science. The prospect of working in a setting that aligns with my prior experience as a digital media intern excites me greatly, working to organize data in spreadsheets and helping with various activities around the institute.

In addition to my academic commitments, I am dedicated to balancing my responsibilities as an employee with my role as a student. On Mondays and Wednesdays, I am available to work between 3:30-6:30. On Tuesdays and Thursdays, I am available between 11:00 am -2:00 pm and 3:30-6:30 pm. Fridays I am available from 10:00 am to 1:30 pm then 3:30 to 6:30 pm.. I am confident in my ability to manage my time effectively, ensuring that my work performance remains exceptional without compromising on my academic excellence.

I have attached my resume, which provides further details about my academic achievements, extracurricular involvement, and work experiences. I would be grateful for the opportunity to discuss my qualifications in person and learn more about the on-campus job opportunities at NYU.

Thank you for considering my application. I await the possibility of contributing my skills and energy to the NYU community. Please find my contact information above.

Sincerely,

Sophie Osunkoya